



Specific Privacy Statement
Collecting data in relation with the EU seminar on Food Standards, Farming Policy and Trade in India, New Delhi, 10 and 11 October 2019

1. Introduction

This privacy statement explains why we process, how we collect, handle and ensure protection of personal data collected in the context of the EU seminar on Food Standards, Farming Policy and Trade in India organised by the Promotion of Agricultural Products Unit of the Consumers, Health, Agriculture and Food Executive Agency (Chafea) under the powers delegated by the European Commission.

Personal data related to this operation will be processed in accordance with Regulation (EC) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data.

2. Purpose of the processing operation

The purpose of the processing is the organisation of the event: EU seminar on Food Standards, Farming Policy and Trade in India and its evaluation.

The organisation of this event includes collection and processing of the following data:

- lists for contacts, invitations, participants, reports, distribution of evaluation forms, feedback on revaluation, meeting follow-up
- photographs/pictures, presentations, live online streaming and/or audio and video recording of all actors such as chefs, speakers and participants,
- publication on the internet/intranet pages of Chafea/European Commission.

Further use of mailing lists produced on the basis of the information provided by applicants with their registration may occur in order to enable the data controller to: dispatch of anonymous questionnaire for the evaluation of the event by participants, event follow-up, and information sharing among individuals that expressed the will to participate to the event.

3. What is the legal basis for processing your data?

Personal data is processed in accordance with Article 5 (1)(a) of Regulation (EU) 2018/1725, which states ‘processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body’.

4. Who is the data controller?

The processing of personal data by Chafea, for the purposes mentioned in point 2 above, is under the responsibility of the Head of Unit of Promotion of Agricultural Products, acting as data controller for the purposes of this processing operation.

5. What personal information do we collect, for what purpose and through which technical means?

The personal data collected and further processed are:

- country
- organization
- function
- first name,
- surname,
- salutation,
- e-mail address,
- phone

The data are collected via the on-line application or at a later stage via e-mail exchange or during the event.

6. Who has access to your information and to whom is it disclosed?

Your personal data and the data related to your organisation will be shared on a need to know basis with the contractor and its local subcontractors that will be organising the activities on behalf of Chafea.

For the purpose of contacting the participants in the context of the EU activities, upon specific consent-by ticking the opt-in box in the registration form, data may be also used to provide participants with relevant information concerning the promotion of agricultural products in the form of the newsletters and direct mailing.

When the controller sends information/newsletter to persons included in the checklist, the following message will appear: "You have received this information as you requested to be included in the distribution list. If you do not wish to receive further information, the system will give you the possibility to unsubscribe from the mailing list by clicking on the "unsubscribe" link."

As such lists are Commission documents, they fall under the scope of Regulation (EC) 1049/2001¹. No personal data will be transmitted to parties which fall outside the recipients and the legal framework mentioned.

The data are solely collected and further processed for the specific purposes mentioned in this privacy statement and shall not be used for any other purpose.

Some photographs/videos may be published. If you do not agree with this publication of those personal data, please inform the data controller by submitting a request to the functional mailbox (chafea-agri-events@ec.europa.eu).

7. How do we protect and safeguard your information?

The collected personal data and all information related to the above mentioned event are stored on the servers of Chafea and the servers of the external contractor.

Chafea's contractors are bound by a specific contractual clause for any processing operations of your data on behalf of Chafea, and by the confidentiality obligations deriving from Regulation 2016/679.

8. How can you verify, modify or delete your information?

You have the right to access your personal data and the right to rectify, block or delete it in case the data is inaccurate or incomplete. Should you want to verify which personal data is being stored on your behalf by the responsible controller, and have it modified, corrected or deleted, please send an e-mail to the functional mailbox chafea-agri-events@ec.europa.eu and by explicitly specifying your request. The controller shall follow up the request within 1 month and inform the data subject accordingly. According to Article 14(3) of Regulation (EU) 2018/1725, this period may be extended by up to 2 months where necessary, taking into account the complexity and number of requests. The controller will inform you of any such extension within 1 month of receipt of the request, together with the reasons for the delay.

Attention is drawn to the consequences of a delete request, which means that all your contact details will be lost.

9. How long do we keep your data?

The data controller only keeps the data for as long as follow-up actions to the event are necessary, considering the purpose(s) of the processing of personal data: EU seminar on Standards for Agri-food products in Mexico activities for invitation to our activities and its evaluation.

All personal data will be deleted from databases **1 year after** the last action in relation to the event.

Reports containing personal data will be archived according to Chafea's legal framework.

Nevertheless, where needed, after this delay, personal data will be part of a list of contact details shared internally for the purpose of contacting data subjects in the future in the context of the Chafea's activities. If data subjects do not agree with this, please contact

¹ Regulation (EC) no 1049/2001 of the European Parliament and of the Council of 30 May 2001 regarding public access to European Parliament, Council and Commission documents (OJ L145/43 of 31/05/2001)

the Controller by using at chafea-agri-events@ec.europa.eu and by explicitly specifying your request.

10. Photos and video materials from the event

The event will be photographed /filmed. Your participation in this meeting involves the acceptance of being photographed /filmed and no restriction fee can be requested for any use or reuse of the images.

An opt-in is provided to participants who do not wish their images to be recorded nor published on any support. In these cases the organiser will clearly identify the participants who do not wish to be photographed /filmed by means of the colour-coded lanyards or badges.

11. Contact Information

If you have any queries with regards to processing of your personal data or concerning any information processed in the context of this event, or on your rights, please contact the support team operating under the responsibility of the Controller, using the following contact information:

Consumers, Health, Agriculture and Food Executive Agency (Chafea)
Promotion of Agricultural Products Unit
DRB A3/061
L-2920 Luxembourg
Tel.: +352 4301-31935
Email: chafea-agri-events@ec.europa.eu

12. Recourse

For any information related to data protection, you may contact the Data Protection Officer of Chafea (chafea-data-protection@ec.europa.eu).

You have the right at any time to submit a complaint to the [European Data Protection Supervisor](#) (EDPS@edps.europa.eu).